

This is an update about information in the provider manual. For access to the latest provider manual, go online to <https://providers.amerigroup.com/KS>.

## **Kansas Department for Aging and Disability Services — extraordinary funding policy**

**Summary of change:** Beginning June 1, 2016, the Kansas Department for Aging and Disability Services (KDADS) new policy on extraordinary funding (EF) for individuals with intellectual disabilities day and residential supports will apply. This policy establishes the process and requirements for requesting and determination of EF.

### **What is the impact of this change?**

- Renewal requests for EF must be submitted 60 days in advance of the expiration of the current authorization. Amerigroup Kansas, Inc. will complete the review of all renewal requests for EF within the 60 days prior to the expiration of the current authorization of funding.
- New requests for EF must demonstrate one of the following:
  - The member is transitioning out of a nursing facility, public/private Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF/IID), correctional facility or psychiatric residential treatment facility (if the member is age 18 or older).
  - Due to a health or safety need, the member is at imminent risk of placement into a nursing facility, correctional facility or public/private ICF/IID.
  - The member is the subject of a confirmed case of abuse, neglect or exploitation related to an extraordinary behavioral or health condition.
- In addition, the provider must demonstrate that all other health and/or behavioral health service options offered by the managed care organization (MCO) have been tried prior to applying for EF.
- Amerigroup will complete all new EF determinations within 30 days of the receipt of all required documentation.
- Members who transfer to a new community service provider or MCO or move to a new location within the same service provider will be required to submit a new request for EF to the MCO. The provider will have 60 days from the transition to submit a new request.
- Members whose EF was extended while awaiting approval of the new KDADS EF policy and members who were waiting for EF will be reviewed now that the policy was adopted.
- All requests for EF must be submitted by the day or residential provider by the submission due dates or the funding may be terminated.
- For EF requests for members in shared living, the average hourly rate for direct support workers must be calculated using the prevailing wage paid by the member's licensed provider in the area where the individual is residing.
- Providers have 10 business days to submit additional requested information to the MCO or funding may be terminated.
- All submissions for renewals of EF at individualized- and specialized-tier rates require audit of cost documentation at the time of reassessment.

- According to the new KDADS policy, the audit of cost documentation is due at the time of submission of the EF request for continuation of the enhanced rate. Amerigroup will provide some leniency for submission of this documentation according to the following schedule:
  - For EF reviews due in June, July and August 2016, providers will have until September 30, 2016, to submit the audit of cost documentation. (All other components of the EF packet must be submitted on schedule.)
  - Reviews due beginning in September 2016, **MUST** have audit of cost documentation submitted at the time of submission of the rest of the packet.
- Requests are submitted to [ksltssidd@amerigroup.com](mailto:ksltssidd@amerigroup.com).
- The forms to be used for a request are located at [kdads.ks.gov/provider-home/forms](http://kdads.ks.gov/provider-home/forms).
- An administrative denial letter will be issued to the provider when EF is terminated.
- A communication will be issued to the provider when EF is approved. The integrated service plan will be updated to reflect EF when approved.

**What if I need assistance?**

If you have questions about this communication, received this fax in error or need assistance with any other item, contact your local Provider Relations representative or call Provider Services at 1-800-454-3730.