

# Provider Update



## Health Home Partner panel listing user guide

**Summary of change:** The Health Home Partner (HHP) panel listing tool is available to providers and Health Home Partners at [providers.amerigroup.com/KS](http://providers.amerigroup.com/KS).

✦ **What this means to you:** The panel listing tool enables providers to research and download a list of members assigned to them as a Health Home Partner. Health Home Partners may log in to retrieve the monthly Health Home Partner panel listing.

### How do I access the Health Home Partner panel listing?

Log in to the provider self-service website at [providers.amerigroup.com/KS](http://providers.amerigroup.com/KS):

1. Select **Members** from the left navigation
2. Select **PCP Member Listing**
3. Click the drop down arrow beside **Select Panel Type** and choose **Health Home Member Listing**
4. Select **Download Listing for Entire TIN**
5. Select **OPEN** when prompted (the spreadsheet opens in a CSV file)
6. To save the file in an Excel spreadsheet go to **File** and select **Save As**
7. Enter the name of the panel listing in the **File name:** field
8. In the **Save as type:** field choose **Excel Workbook**
9. The Health Home Partner member panel will save in an excel spreadsheet

The following grid provides a summary of the information contained in each column of the panel listing.

Column	Data Element	Description
A	Provider ID	Amerigroup Health Home Partner provider identification number
B	Member ID	Amerigroup Member identification number
C	Medicaid ID	KanCare Medicaid identification number
D	Medicare ID	Not configured for HHP panel listings
E	Member name	Member last name, first name
F	Member PCP status	( I ) Inactive ( A ) Active
G – L	Member address	Member demographics including street, city, state, ZIP, county on file with DCF Office
M	Member phone number	Data on file with DCF Office
N	Member date of birth	Data on file with DCF Office
O	Member gender (Sex)	Male or female
P	Member age	Data on file with DCF Office
Q	Copay amount	Not configured for HHP panel listings
R	Class	Not configured for HHP panel listings
S	Plan	Amerigroup abbreviation for member cohort
T	Provider name	Assigned HHP
U	Health Home start date	Date member actively assigned to HHP
V	Health Home term date	Date member reassigned to another HHP or opt out effective date
W	Health Home type	SMI or CC
X	Spend down	Indicates if Medicaid eligibility may be dependent upon meeting spend down
Y	Qualifying diagnosis	Qualifying SMI diagnosis available through claims data
Z	Group name	Not configured for HHP panel listings
AA	Group ID	Not configured for HHP panel listings

The following table provides a summary of the Amerigroup cohort abbreviations and the description for each of the waivers that are included in the SMI Health Homes Amendment, Attachment A.

Plan	Plan Description
KSDDEVDI	KS DUAL DEVELOPMENTALLY DISABLED LTC WAIVER
KSDFELDE	KS DUAL FRAIL ELDERLY LTC WAIVER
KSDMFPFE	KS DUAL MONEY FOLLOWS THE PERSON FRAIL ELDERLY LTC WAIVER
KSDFELDT	KS DUAL TEMP CARE FRAIL ELDERLY LTC WAIVER
KSDPDISA	KS DUAL PHYSICALLY DISABLED LTC WAIVER
KSDPHDIT	KS DUAL TEMP CARE PHYSICALLY DISABLED LTC WAIVER
KSDQAPHD	KS DUAL LTC and ADAPD (AIDS DRUG ASSISTANCE PROGRAM) TEMP CARE PHYSICALLY DISABLED LTC WAIVER
KSNDAUTI	KS NON-DUAL AUTISM LTC WAIVER
KSNDEVDP	KS NON-DUAL DEVELOPMENTALLY DISABLED PILOT LTC WAIVER
KSNDSEDI	KS NON-DUAL SED (SERIOUS EMOTIONAL DISTURBANCE) LTC WAIVER
KSNDS02	KS NON-DUAL SED (SERIOUS EMOTIONAL DISTURBANCE) SED (LOC 251) LTC WAIVER
KSNDTAWA	KS NON-DUAL TA (TECHNOLOGY ASSISTED WAIVER) LTC WAIVER
KSNDTBIN	KS NON-DUAL TBI (TRAUMATIC BRAIN INJURY) LTC WAIVER
KSNDFELD	KS NON-DUAL FRAIL ELDERLY LTC WAIVER
KSNDFELT	KS NON-DUAL TEMP CARE FRAIL ELDERLY LTC WAIVER
KSNDPDIS	KS NON-DUAL PHYSICALLY DISABLED LTC WAIVER
KSDMFPDD	KS DUAL MONEY FOLLOWS THE PERSON DEVELOPMENTALLY DISABLED LTC WAIVER
KSDMFPDP	KS DUAL MONEY FOLLOWS THE PERSON DEVELOPMENTALLY DISABLED PILOT LTC WAIVER
KSDMFPTD	KS DUAL TEMP CARE MONEY FOLLOWS THE PERSON DEVELOPMENTALLY DISABLED LTC WAIVER
KSDTMFDP	KS DUAL TEMP CARE MONEY FOLLOWS THE PERS DEVELOPMENTALLY DISABLED PILOT LTC WAIVER
KSDMFPTF	KS DUAL TEMP CARE MONEY FOLLOWS THE PERSON FRAIL ELDERLY LTC WAIVER
KSDMFPPP	KS DUAL MONEY FOLLOWS THE PERSON PHYSICALLY DISABLED LTC WAIVER
KSDMFPTP	KS DUAL TEMP CARE MONEY FOLLOWS THE PERSON PHYSICALLY DISABLED LTC WAIVER
KSNDMFDD	KS NON-DUAL MONEY FOLLOWS THE PERSON DEVELOPMENTALLY DISABLED LTC WAIVER
KSNDPHDT	KS NON-DUAL TEMP CARE PHYSICALLY DISABLED LTC WAIVER

Health Home Partners may contact the Health Homes Department by phone at 1-877-434-7579, ext. 35808 or by email at [KSHealthHome@amerigroup.com](mailto:KSHealthHome@amerigroup.com). Health Home Partners may contact the Provider Service Unit with billing or claims questions at 1-800-454-3730.

**What if I need assistance?**

If you have questions about this communication, received this fax in error or need assistance with any other item, contact your local Provider Relations representative or call Provider Services at 1-800-454-3730.