



Georgia Centralized PA Feature



Presentation to: All Contracted Providers

Presented by: Georgia CMOs

Date: May 2015



Mission

The Georgia Department of Community Health

We will provide Georgians with access to affordable, quality health care through effective planning, purchasing and oversight.

We are dedicated to A Healthy Georgia.

Overview - Centralized PA Portal Features

- Georgia Medicaid Management Information Services (GAMMIS) Web Portal's functionality will be expanded to serve as the 'centralized' single point of entry for all Georgia Prior Authorization (PA) requests.
- Medicaid providers who are participating with a Care Management Organization (CMO) or Fee-for-service (FFS) can access one site to submit PA requests for enrolled members.



Overview - Centralized PA Portal Features (cont'd)

- No change in FFS PA entry
- CMO participating providers can use this centralized web portal functionality to submit PAs along with Pregnancy and Newborn Delivery notifications to a CMO.
- CMO PA entry to be phased in – request types added in each phase.



Overview - Centralized PA Portal Features (cont'd)

Phase	Implementation Date	Authorization Services that should be submitted via the Centralized PA Portal Functionality
Phase 1A	6/1/2013	<ol style="list-style-type: none"> 1. Newborn Delivery Notification Forms will be completed and submitted by providers on all OB deliveries that will be submitted for claims payments to the CMOs. 2. Pregnancy Notification Forms should be completed and submitted by providers on all pregnant members to ensure high risk OB members are identified and get appropriate assistance and support.
Phase 1B	7/1/2013	<ol style="list-style-type: none"> 1. PAs for the following Place of Services (POS) should be entered on the Centralized PA portal: <ul style="list-style-type: none"> 21 – Inpatient Hospital services 22 – Outpatient Hospital services 24 – Ambulatory Surgery services 2. In State Transplants 3. Hospital Outpatient Therapy 4. Reconsiderations request 5. Submission of initial and additional clinical data attachments <p><u>EXCLUSIONS (DO NOT SUBMIT THESE PA TYPES DURING PHASE I)</u></p> <ul style="list-style-type: none"> •Services handled by CMO third party vendors (dental, vision, radiology etc.) •Behavioral Health inpatient or outpatient PAs

CMO PA Submission Facts

Centralized Portal Provider Workspace has been customized for CMO PA activities.

CMO PA entry is similar to FFS PA entry with these additional changes:

- If a request type is selected that is part of the centralized portal functionality process, the provider is prompted to select FFS or a specific CMO.
- New fields have been added to the PA request to capture specific CMO required data.

CMO PA Submission Facts

(cont'd)

- CMO member eligibility and provider network status are validated.
- PA requests may be submitted a maximum of 30 days prior to elective service/admission.
- Retrospective PA may be requested only if the service/admission was emergent.
- Use of the Centralized PA Portal Functionality does not guarantee approval of a PA request. CMOs are responsible for reviewing and rendering decisions.



CMO PA Submission Facts (cont'd)

CMO PA submission generates a GMCF Tracking ID.

GMCF Tracking ID : 713040300004 Vendor Authorization ID : Request Received by CMO Status : Denied

The GMCF tracking ID is a 12 digit number that starts with “7”. This is **not** the PA ID used for CMO claims submission or adjudication.

If the PA is **approved** by the CMO, the CMO’s assigned authorization number will be displayed in the “Vendor Authorization ID” field with a “Status” of “Approved”. **This number should be placed on your claim for payment.**

If the PA is **denied**, the CMO-assigned reference number will be displayed in the “Vendor Authorization ID” field with a “Status” of “Denied”. This number **should be** used for reconsiderations or appeals as applicable. Claims will not pay with this number.

PAs that are “in process” by the CMO will display a “Status” of “Pending”

How to Request a CMO PA

- Go to the Georgia Medicaid Management Information System (GAMMIS) at www.mmis.georgia.gov
- Log-in with assigned user ID and password
- On the GAMMIS secure home page, click **Prior Authorization**
- Click **Submit/View**



How to Request a CMO PA (*cont'd*)

Select a request type or notification type

New Request for Prior Authorization

- [Hospital OutPatient Therapy](#)
- [Medications PA Facility Setting](#)
- [Newborn Delivery Notification Form](#)
- [Oral Max \(Form Number: DMA-81\)](#)
- [Hospital Admissions and Outpatient Procedures \(Form Number: GMCF form PA81/100\)](#)
- [In-State Transplants \(Form Number: PA-81\)](#)
- [Out-of-State Services \(Form Number: GMCF FAX OOS\)](#)
- [Radiology-Facility Setting](#)


[Provider Workspace](#)




CMO PA Submission Facts (*cont'd*)


- Enter the member's Medicaid ID
- Requesting provider ID is auto-populated
- Enter servicing provider ID or search
- Click **Submit**

Hospital Admissions and Outpatient Procedures (Form Number: GMCF form PA81/100)

To find a Member or Provider click the  next to the ID box

Fee For Service or CMO PA ? Fee for Service
 Amerigroup Community Care
 Peach State Health Plan
 Wellcare Health Plans Inc.

Member Medicaid ID: 

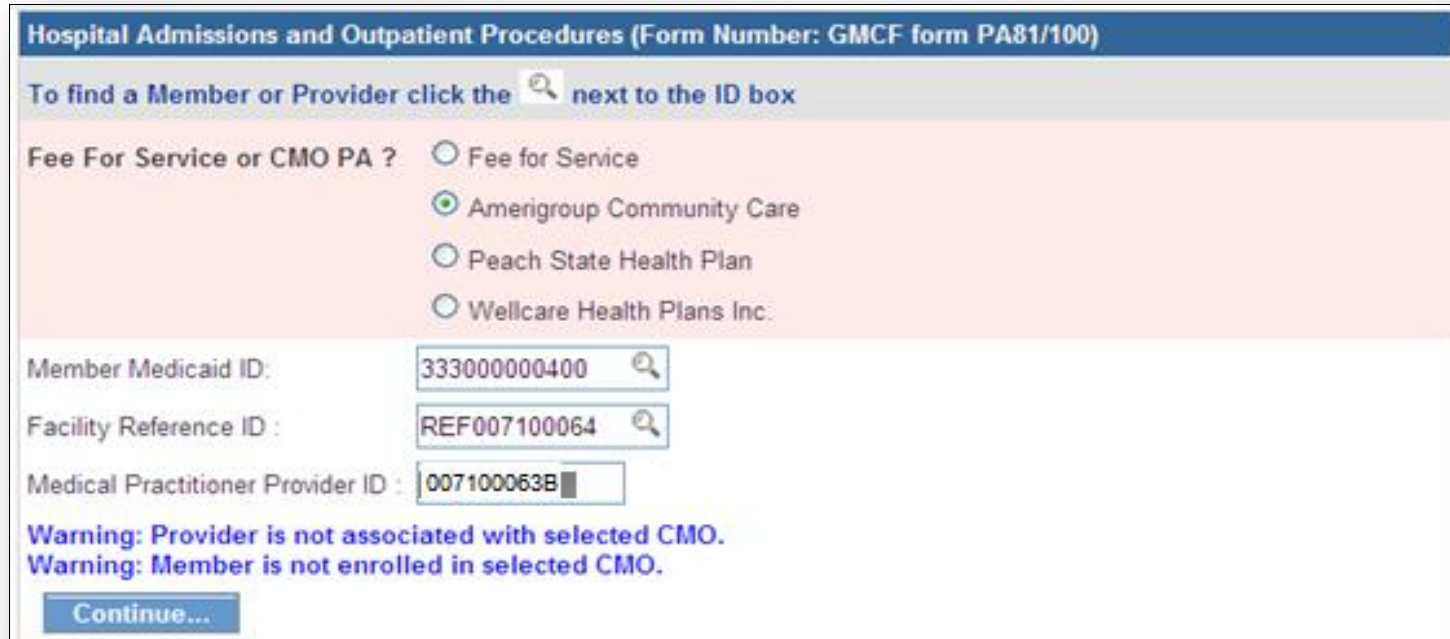
Facility Reference ID : 

Medical Practitioner Provider ID :




How to Request a CMO PA (cont'd)


If the member and/or provider(s) are not associated with a CMO, a warning message displays




Hospital Admissions and Outpatient Procedures (Form Number: GMCF form PA81/100)

To find a Member or Provider click the  next to the ID box

Fee For Service or CMO PA ? Fee for Service
 Amerigroup Community Care
 Peach State Health Plan
 Wellcare Health Plans Inc.

Member Medicaid ID: 

Facility Reference ID : 

Medical Practitioner Provider ID :

Warning: Provider is not associated with selected CMO.
Warning: Member is not enrolled in selected CMO.

[Continue...](#)

- ▶ Click *Continue* to bypass and open the PA form

Request Information Section

As indicated earlier:

- The “Requested Information” section on web form has been modified to capture information needed for CMO specific PA review.
- Data fields have been added and selections in drop-lists have been modified.

Peach State Request Info

Hospital Admissions/Transplants

- Admit Date
- Discharge Date or Still in Facility indicator
- Targeted Discharge Date if still in facility
- Place of Service
- Admission Type
- Level of Urgency

Hospital Outpatient Therapy

- ▶ Therapy Start Date
- ▶ Place of Service
- ▶ Admission Type
- ▶ Level of Urgency



Peach State Request Info (cont'd)

▶ Hospital PAs and Instate Transplants

Request Information

* Admit Date :	<input type="text" value="04/08/2013"/>	Discharge Date :	<input type="text"/>	<input checked="" type="checkbox"/> Still in Facility	Targeted Discharge Date :	<input type="text" value="04/12/2013"/>	
* Admission Type :	<input type="text" value=""/> <input type="button" value="v"/>	* Place of Service :	<input type="text" value="Inpatient Hospital"/> <input type="button" value="v"/>	Level of Urgency :			<input type="text" value=""/> <input type="button" value="v"/>
<ul style="list-style-type: none">EmergencyTransferElective		<ul style="list-style-type: none">Inpatient HospitalUrgent Care FacilityInpatient HospitalOutpatient HospitalEmergency Room - HospitalAmbulatory Surgical CenterBirth Center			<ul style="list-style-type: none">ConcurrentRetroStandardUrgent		

▶ Hospital Outpatient Therapy PA

Request Information

* Place of Service :	<input type="text" value="Outpatient Hospital"/> <input type="button" value="v"/>	* Therapy Start Date :	<input type="text" value="04/11/2013"/>	* Admission Type :	<input type="text" value="Elective"/> <input type="button" value="v"/>	Level of Urgency :	<input type="text" value="Standard"/> <input type="button" value="v"/>
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Wellcare & Amerigroup Request Info

- Hospital Admissions/Transplants
 - Admit Date
 - Discharge Date or Still in Facility Indicator
 - Place of Service
 - Admission Type
- Hospital Outpatient Therapy
 - Therapy Start Date
 - Place of Service
 - Admission Type



Admit Type Warning

- A “Warning” message displays if *Emergency* or *Urgent is* selected as the ‘Admission Type’
- This message is informational and does not prevent PA entry

Request Information

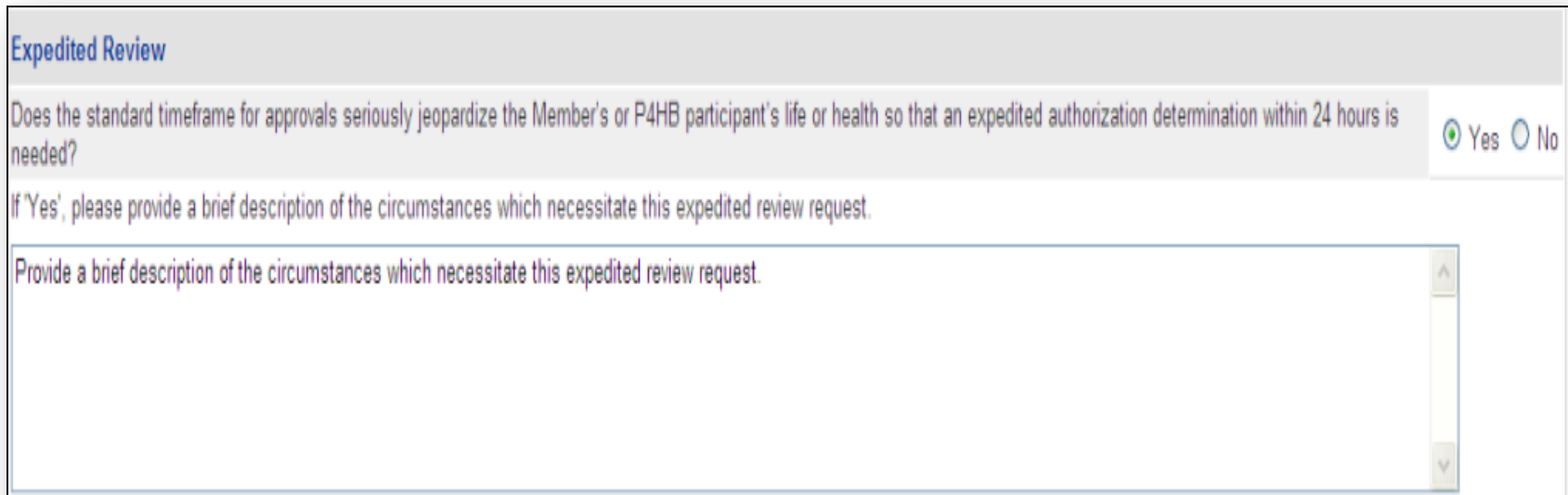
* Admit Date :	<input type="text" value="04/09/2013"/>	Discharge Date :	<input type="text"/>	<input checked="" type="checkbox"/> Still in Facility
* Admission Type :	<input type="text" value="Emergency"/>	* Place of Service :	<input type="text" value="Inpatient Hospital"/>	

WARNING: Urgent and Emergent admissions are only valid in life threatening situations.

CMO PA Submission Facts

Providers may request an Expedited review determination if standard timeframe for review seriously jeopardizes the patient's life or health.

Click 'Yes' to the question and provide rationale



The screenshot shows a web form titled "Expedited Review". The first question is "Does the standard timeframe for approvals seriously jeopardize the Member's or P4HB participant's life or health so that an expedited authorization determination within 24 hours is needed?". To the right of the question are two radio buttons: "Yes" (which is selected) and "No". Below the question is a text area with the prompt "If 'Yes', please provide a brief description of the circumstances which necessitate this expedited review request." and a larger text area with the prompt "Provide a brief description of the circumstances which necessitate this expedited review request.".

Procedure Lookup & PA Disclaimer

- CMO participating providers can be linked directly to the CMO PA lookup Tool in the procedures section of the PA form.
- Non-participating CMO providers will not have access to the CMO PA lookup tool. A disclaimer statement will display in the procedures section:

DISCLAIMER: It does not appear that <<provider name>> associated with this request is a CMO participating provider. Consequently, all requested procedures/services require prior authorization.

Attestation Statement

The Attestation Statement at the end of the form has been augmented with the statement highlighted in the screen shot

To the best of my knowledge, the information I am submitting in this transaction is true, accurate, complete and is in compliance with applicable Department of Community Health policies and procedures. I am submitting this information to the Georgia Department of Community Health, Division of Medical Assistance, for the purpose of obtaining a prior authorization number.

I understand that any material falsification, omission or misrepresentation of any information in this transaction will result in denial of payment and may subject the provider to criminal, civil or other administration penalties.

I understand that this CMO pre-certification request does not guarantee payment, approval of service or member benefit eligibility for the service.

I accept this information and proceed with your transaction, please click 'I agree'.

I Agree

Hospital Outpatient Therapy Procedure Dates

- All CMOs: Therapy services may be requested for more than one month.
For example, 4/20/13 – 8/20/13
- Therapy services determinations are based on individual needs of the member.



Pregnancy & Newborn Delivery Notification Forms

- Submit Newborn Delivery Notifications via GAMMIS to trigger the creation of a maternal delivery PA in the CMO's claims payment system. (Note: The "admit date" on the newborn delivery notification form is the maternal actual admit date)
- Newborn Delivery Notifications capture data for single or multiple births.
- Pregnancy Notifications for all pregnancies should be submitted via GAMMIS.



Pregnancy and Newborn Delivery Notification Forms (*cont'd*)

- To access the notification forms, click **Submit/View** or **Request a Prior Authorization** from the workspace
- Select the notification type



Contact Information

- **Questions about CMO Centralized Prior Authorization requests?**
 - Contact the specific CMO if you want to inquire about your CMO PA requests

Amerigroup

1-800-454-3730

Peach State Health Plan

1-866-874-0633

WellCare of Georgia

1-866-300-1141

